

## YOUTH SERVER INSTRUCTIONS

St. Pius X Church, Portland, OR

7/14/2011

### BEFORE MASS

#### **Arrive**

Be in Sacristy at least 10 minutes before start of Mass, go to the closet where Youth Altar Minister Albs (robes) are kept and choose one that fits. (They should go down to your ankles).

#### **Light the candles**

If they are not already lit, light candles with candle lighter. Do not light the large Paschal Candle unless instructed to.

### GATHERING RITE

#### **Carry the Cross**

One youth carries the cross at the front of the procession. The other youth follows behind. At the end of the aisle, the youth with the cross walks up the stairs and then around to the rear exit by the altar, and places the cross behind the wall. The other youth bows and then proceeds to chair.

#### **Posture**

During Mass try to sit with good posture and be attentive to the Mass. Remember in your role, you are a prayer leader for the church, so your posture and actions should be reverent.

#### **Hold the Missal**

When priest signals for it, and says, "Let us pray", the youth who did not carry the cross picks up the Missal and carries it to the priest for the opening prayer. Stand directly in front of the priest on the platform below him. Hold the book at about your shoulder level. You can have the book ready and in your hands ahead of time.

### LITURGY OF THE WORD

#### **Procession with Candles**

After the second reading, when the choir begins singing the *Alleluia* and people stand up, go to the altar and pick up the candles on either side of it (Instead of picking up top part of the metal candle stand like we used to do, only pick up the white candle on the top of the stand so that it is not too heavy to carry). When there are not two youth another adult will accompany with the second candle. Meanwhile, the priest (or deacon) will pick up the Book of Gospels from the altar.

Walk with the candles around the priest to the other side of the altar and then walk down the steps and around the front of the altar. Go back up to the ambo and then stand on either side of the ambo. Hold the candles until the Gospel is read. When the priest/deacon is done and walks around to put the book on the front of the ambo, place the candles back next to the altar and go back to your seat.

## **LITURGY OF THE EUCHARIST**

After the Prayers of the Faithful (the series of prayers that is read at the altar, when the people respond “Lord hear our prayer”) there will be several activities which will follow in succession to each other: Set the Altar, Receive the Gifts, and Bring water bowl and towel to Priest. These are described below.

### **Set the Altar**

After the Prayers of the Faithful, set the altar:

- Place the Missal on the left side of the altar and then walk to the credence table.
- Bring the chalice to the altar and hand it to the priest or deacon.
- Bring and place the water cruet on the altar.
- Carry the communion goblets two at a time and place them on the near side of the altar.

The youth servers will now set all of these items on the altar without the help of the adults. But the priest or deacon will help with instructions as needed.

### **Receive the Gifts**

Once the altar is set, the priest or deacon will go forward to accept items from the gifts procession in the center aisle. The three items carried in the procession are the bread bowl, the wine carafe, and a red book of intentions. Go forward with the priest/deacon, with one server on either side of him. The priest/deacon will accept the items and hand one of them to you. Place the red book of intentions on the credence table and the bread bowl and wine carafe in the center of the altar.

### **Bring water bowl and towel to Priest**

After getting the items (above) go to the credence table and take the water bowl and towel and stand behind the ambo.

When the priest lifts up the chalice move up to the altar. Go up close to the priest so that he can easily turn to you to wash his hands. When returning the bowl and towel to the credence table, also take off of the altar the water cruet and the wine carafe. Then return to your chair.

After the singing of the *Holy Holy*, the congregation will kneel. Please kneel down at the same time. The most comfortable way to kneel is to kneel to the right or left side of your chair (rather than in front of it). Kneeling next to your chair your feet will be able to hang over the edge of the top step which helps kneeling to be comfortable. Stand up again when the congregation stands after the singing of the *Amen*.

### **Communion**

During the sign of peace, you no longer need to carry the hand sanitizer to people. What will happen during the sign of peace is that the communion ministers will line up on the upper level, beginning behind the ambo and extending away from where you are. This is a different place than where the communion ministers had

lined up in the past. Walk over and stand next to them, until you yourself are given communion. Then return to your chair and stand until the communion ministers walk to their stations to give out communion. When the communion ministers walk to their stations, you can be seated. At this time it is also helpful if one of the servers goes to the credence table and moves the water cruet from the table to the altar.

### **Bring items from Altar to Credence Table**

Towards the end of Communion, the priest and deacon will clean the items on the altar. Stand nearby, and carry any items which they place on the side of the altar to the credence table. These items will include the communion bowls and goblets and the water carafe. You will not take bowls or goblets until the priest/deacon has cleaned them.

### **Hold the Missal for the Priest**

After Communion, the priest will signal to you to bring the missal and hold it for him, while he reads the *Prayer after Communion*.

### **DISMISSAL**

#### **Process Out**

After the final blessing the deacon or priest will speak the dismissal with words such as, “Go in peace” and everyone will respond, “Thanks be to God”. The choir will announce the final song. When the choir announces the song, go and get the cross. Walk down the main aisle to the middle of the church, turn, and wait until the priest comes down and bows towards the altar. The server without the cross bows at the same time, and then everyone in the procession turns and processes down the aisle.

### **ADDITIONAL INFORMATION:**

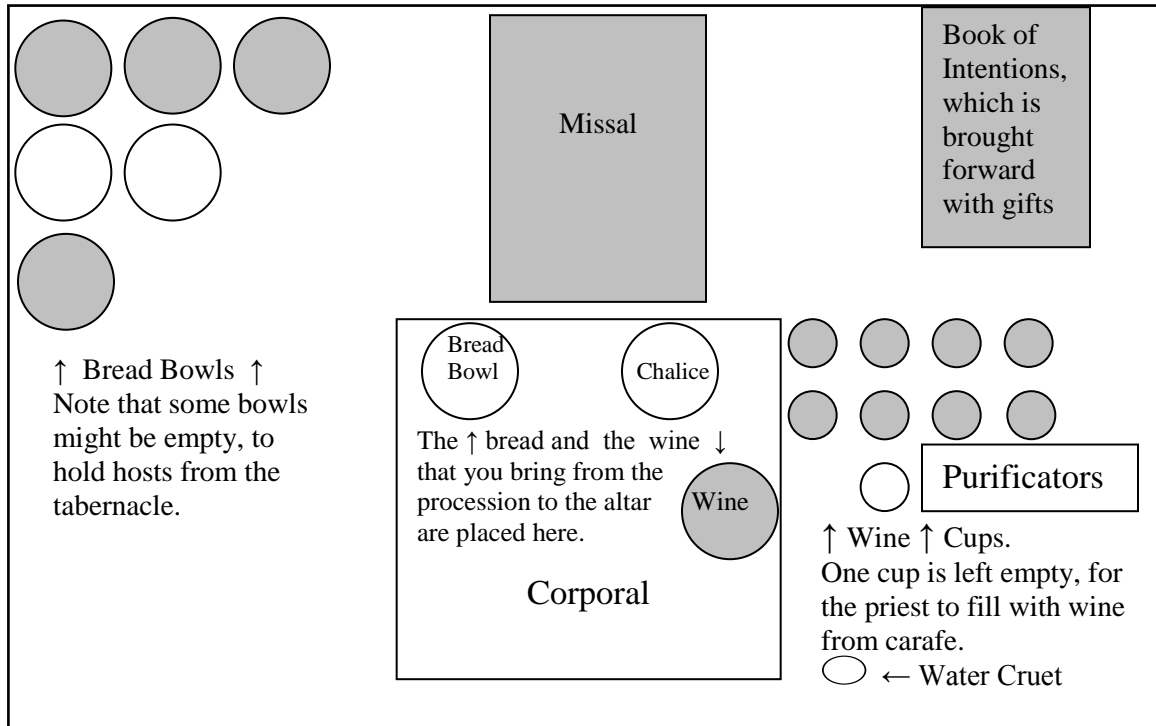
Please help us with the scheduling by signing up online.

Please also help by checking in the sacristy when you come to church to see whether your assistance will be needed at mass.

Whenever you serve, please sign in on the schedule on the inside of the sacristy closet.

**Here is a diagram of how the altar should be set up  
after the Prayers of the Faithful**

*Congregation side of altar*



*Brick wall side of the altar*

After the Prayers of the Faithful:

1. Move the candles to either side of the altar.
2. Help to bring to the altar the bread bowls, wine cups, and water cruet. Place them as indicated in the diagram.
3. Go with the priest to receive the gifts, which are a bowl of bread and a carafe of wine. Place these gifts on top of the corporal, as indicated.
4. Get ready to bring the water bowl and towel to the priest.  
Walk all the way up to the priest when he is ready for the water bowl.